

Privacy Notice

Gras Wood Wide BV, with its headquarters on Symon Spiersweg 10 - 1506 RZ Zaandam and ultimately responsible for all its divisions, is responsible for the processing of personal information as laid down in this Privacy Notice.

Contact information

- www.graswoodwide.com
- Mr Marko Sassen, Privacy Officer, can be reached on marko.sassen@houtimportgras.nl

The personal information we process

Gras Wood Wide BV processes your personal information whenever you are using our services and/or when you provide this information to us.

See below for an overview of the personal information we may process:

- First and last name
- Gender
- Postal address
- Telephone number
- Email address

The purpose and basis for processing personal information

Gras Wood Wide BV processes personal information for the following reasons:

- To process your payment
- To be able to contact you by telephone or email where this is necessary to provide our services
- To be able to inform you about any changes of our services and products
- For the purpose of delivering goods and/or services to you

We also process personal information where this is required by law.

The period of time that we keep your personal information

Gras Wood Wide BV will keep your personal information no longer than is strictly necessary for meeting the objectives for which we collected your information.

Sharing personal information with third parties

Gras Wood Wide BV will not sell your information to third parties and will only share it where this is required for the performance of our contract with you or in order to be compliant with statutory obligations. With companies that process your information on our behalf we signed a data processing agreement (DPA) to ensure the same level of security and confidentiality of your information.

Security measures

In order to ensure the best possible protection of your information, we put appropriate security measures in place.

- We work in conformity with a quality management system that is compliant with the ISO 9001 standard.
- Our website is HTTPS-protected.
- A Privacy Policy has been put in place in our businesses.

Links to third-party websites (via hyperlinks)

In order to be of service to you, we have included on our websites links to third-party websites. Please note that when you visit these websites, the terms and conditions in the Privacy Policies from these third parties apply. We recommend that you review the Privacy Policies of these websites before you proceed.

Use of cookies

In order to ensure the proper operation of our website, we use cookies. Cookies are small text files that are automatically placed on or read from a user's device (like a PC, tablet or smartphone) whenever this user visits a website. This is done through the web browser on the device.

There are different types of cookies. We use the cookies listed below:

- Functional cookies: our website was developed with WordPress, a content management system. It sets a number of functionality cookies, merely to check whether the website functionality can be used on the requesting device.

- Analytics cookies: in order to analyse how users are using our website.
- Third party cookies: we are also using the third party YouTube, to communicate certain messages to you via our website. This party also analyses user information, such as a user's geographical location.

This is the reason why cookies are set from the American company Google, as a part of the Google Analytics service, amongst other things. We use this service to stay informed and get reports about the way users use our website. Google is not allowed to use the analytics information they obtained for other Google services. We see to it that IP addresses are not personally identifiable.

The information Google collects is transferred to and stored on servers in the US. We have no control over the way Google and/or third parties use this information. Google may share this information with third parties where they are under a legal obligation to do so, or where third parties process the information on Google's behalf. Google is compliant with the privacy rules of and registered with the Privacy Shield of the United States Department of Commerce and the European Commission. Further information about this information processing is available in [Google's Privacy Policy](#).

If you so wish, you can adjust your cookie settings in your browser. You may also remove cookies manually. This is explained in your browser user manual.

Access to, modification or deletion of information

Our digital systems are primarily focused on and filled with B-to-B information. Where business-related information includes information that is personally identifiable (for instance, a business email address that includes your own name), you are entitled to access your personal information, to have it modified or deleted, to withdraw your consent or object to the processing of your personal information. In that case, you may contact marko.sassen@houtimportgras.nl. We will respond to your request as soon as possible, but no later than within four weeks' time.

Grass Wood Wide BV would like to point out that you may lodge a complaint with the national supervisory authority, the Autoriteit Persoonsgegevens (the Dutch DPA). This is the link you can use to do so: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

Changes in this privacy and cookie notice

We reserve the right to make changes to this Privacy Notice. These changes will be published on our website. We therefore recommend that you review this Privacy Notice regularly, so that you will stay informed of any changes.

Finally

Grass Wood Wide BV is committed to protecting personal information and is taking appropriate steps to protect it from unauthorized access, use, destruction, disclosure and modifications. If you are having doubts about the protection of your information, or if you suspect any unauthorized use, then please contact marko.sassen@houtimportgras.nl.

